

**BOARD OF COUNTY COMMISSIONER'S  
AGENDA**

**February 21, 2012  
9:00 A.M.**

**REGULAR MEETING**

**CLEVELAND COUNTY OFFICE BUILDING  
201 SOUTH JONES, SUITE 200  
NORMAN, OKLAHOMA 73069**

- A. Meeting called to order.
- B. Quorum call.
- C. Pledge of Allegiance.
- D. Approve the minutes of the Regular Meeting of February 6, 2012.
- E. Approve the cancellation of the Regular Meeting of February 13, 2012 due to lack of quorum.
- F. Bid Openings: (State Law requires bids be opened in an open meeting of the Board of County Commissioners.)
  - 1. Accept, Award and/or Reject, County Bid #HWY-1543 – Four-month (4) Non-Encumbered Contract for Tires and Tubes. The bid term will be from bid award date through four (4) months.
  - 2. Accept, Award and/or Reject, County Bid #HWY-1544 – Non-Encumbered Contract for Road Oils, Emulsions and Sealants, for the County Commissioners. The bid term will be from March 7, 2012 through June 6, 2012.
- G. Old Business:
  - 1. Discussion, Consideration and/or Action regarding possible or potential suggestions, ideas, uses, or dispositions for the old jail facility.
- H. Items of Business:
  - 1. Discussion, Consideration and/or Action on the Notice of Publication of a full and complete report of all county employees and their salaries paid annually.
  - 2. Discussion, Consideration and/or Action to renew technical support contract with Oracle Support Services for \$748.57. It was \$726.76 last year. The contract is from February 17, 2012 through February 16, 2013.

3. Discussion, Consideration and/or Action of Publication of Notice of Public Auction. Cleveland County will have numerous Miscellaneous Surplus Items ranging from Office Items to Lawn Equipment to be sold on Friday, March 9, 2012. Public Auction to be held at the Cleveland County Fairgrounds, located at 615 E. Robinson, Norman, Oklahoma. Notice to be published on Thursday, February 23, 2012 and March 1, 2012.
4. Discussion, Consideration and/or Action to Approve the January, 2012 Monthly report of:
  - a. David Tinsley, Cleveland County Assessor
  - b. James Williams, Cleveland County Election Board
  - c. Joe Lester, Cleveland County Sheriff
5. Discussion, Consideration and/or Action whether to approve proposed modifications to the county offices on the third floor as suggested by the District Attorney. The proposed modifications would move two doors and adjust the entryway wall to the administrative office to improve efficiency for the affected spaces. Cost would not exceed \$10,000.
6. Discussion, Consideration, and/or Action on the quote for Civil Engineering Site Development Services for the proposed pavement and drainage improvements to the Cleveland County Fairgrounds parking and access drives by EST.
7. Discussion, Consideration, and/or Action on payment of Invoice #1931 from Pottawatomie County Public Safety Center, inmate incarceration fees for the month of December, 2011 in the amount of \$32,494.00.
8. Discussion, Consideration and/or Action to approve a service agreement between the Cleveland County Sheriff’s Office and Rod’s Pest Control to provide monthly pest control treatment at The F. DeWayne Beggs Detention Center at 2550 W. Franklin, for a period between February, 2012 to December 31, 2012 at a cost of \$75.00 per month for areas to be treated in the kitchen, laundry and break room.
9. Discussion, Consideration and/or Action to Appoint Joseph K. Lester and Rhett Burnett as Requesting Officers on all Sheriff’s Department Accounts currently listed and on the CFBOHGrant1A Sheriff’s Department Account.
10. Discussion, Consideration and/or Action to Appoint Gayla Sukenis as Receiving Officer and Valerie Mattheus as Alternate on all Sheriff’s Department Accounts currently listed on the on the CFBOHGrant1A Sheriff’s Department Account.
11. Discussion, Consideration and/or Action to Appoint Josh Insel as Receiving Officer and Stephen Davis as Alternate on CCJC1C, CCJC2 and CCJC3 Sheriff’s Department Accounts to accept and sign for deliveries at the F. DeWayne Beggs Detention Center. Heather Henderson will be removed from the list of Receiving Officers on all Sheriff’s Department Accounts.

12. Discussion, Consideration and/or Action to approve amended service agreement between Cox Business and Cleveland County Sheriff’s Office for one year to include two additional telephone/fax lines from Jan. 26, 2012 –Jan. 25, 2013. Cost will be \$51.00 monthly.
13. Discussion, Consideration and/or Action on the Approval of Allocation of Alcoholic Beverage Tax in the amount of \$31,434.41.
14. Discussion, Consideration, and/or Action regarding approval of a Resolution reaffirming the jurisdiction of the County Commissioners pursuant to statute 69 O.S. § 601 to construct and maintain those roads that best serve the most people of the county.
15. Discussion, Consideration, and/or Action regarding proposed modifications, changes, or suggestions for the agenda format for the County Commissioners meetings.
16. Discussion, Consideration, and/or Action regarding upcoming Commissioners joint project for the resurfacing, repair, modification, and/or improvement of the parking areas on or around the fairgrounds and buildings and/or fencing of area and determining Commissioner to oversee and/or manage joint project.
17. Discussion, Consideration, and/or Action regarding amendment/addendum to agreement between Aramark Correctional Services LLC and Cleveland County Sheriff for installation of commissary food service and kiosks and other services and equipment at new detention facility and to establish commissions and costs.
18. Approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

12-0468 – R2	12-2300 – CFBSAGrnt1A
12-0476 – B2A	12-2302 – CFBSAGrnt1A
12-0507 – B2A	12-2305 – CFBSAGrnt1A
12-0511 – B2A	
12-1826 – CCJC2	12-0087– T2A
12-3311 – CCJC2	12-0102 – T2A
12-3435 – CCJC2	12-0109 – T2A
	12-0132 – T2A
12-0248 – MD2	12-0404 – T2A
	12-0418 – T2A
12-2007 – CFB2	12-0436 – T2A
12-2859 – CFB2	12-0651 – T2A
	12-0793 – T2A
12-1169 – CFBRE2	12-1495 – T2A
12-1381 – CFBRE2	12-2103 – T2A
12-2860 – CFBRE2	12-2326 – T2A
12-3339 – CFBRE2	12-2847 – T2A
	12-3100 – T2A
	12-3527 – T2A

19. Discussion, Consideration, and/or Action to Approve the Resolution Determining Maximum Monthly Highway Expenditures:

T1A	\$ 526,904.89
T1C	\$ 2,064.95
T2A	\$ 3,972,996.40
T2B	\$ 18,363.53
<u>T3</u>	<u>\$ 1,162,821.11</u>
Total Unrestricted	\$ 5,683,150.88

20. Approve the following Blanket Purchase Orders submitted from the following Departments:

a. **District #1 Warehouse:**

12-4064 – T2A	Edward’s Canvas, Inc.	\$ 1,500.00
12-4069 – T2A	Petroleum Marketers Equipment Co.	\$ 1,000.00
12-4072 – T2A	National Fasterner Corporation	\$ 1,000.00
12-4075 – T2A	HITECH Auto Service	\$ 1,500.00
12-4155 – T2A	Palace Auto Supply, Inc.	\$ 3,500.00

b. **District #2 Warehouse:**

12-4073 – T2A	Jones Tire, LLC	\$ 1,200.00
12-4074 – T2A	Galeton Gloves	\$ 1,000.00
12-4076 – T2A	O’Reilly Automotive	\$ 1,200.00
12-4077 – T2A	Noble Hardware	\$ 750.00

c. **District #3 Warehouse:**

12-4021 – T2A	Dolese Brothers Company Inc.	\$ 4,575.00
12-4038 – T2A	OCT Equipment	\$ 750.00
12-4068 – T2A	Vulcan Signs	\$ 1,500.00
12-4078 – T2A	O’Reilly Automotive	\$ 1,500.00
12-4092 – T2A	Pearson Lumber & Home Care Center	\$ 750.00
12-4096 – T2A	Yaffe Iron and Metal Company	\$ 750.00
12-4097 – T2A	Noble Farm & Building Supply LLC	\$ 750.00

d. **Cleveland County Building Maintenance:**

12-4044 – SM2	Empire Paper Company	\$ 3,000.00
12-4079 – SM2	P & K Equipment, Inc.	\$ 500.00

e. **Cleveland County Sheriff’s Office:**

12-4041 – B1C	Oklahoma Turnpike Authority	\$ 300.00
12-4063 – CFB2	Binswanger Glass 635	\$ 1,000.00
12-4065 – CFBRE2	Don’s Mobil Lock Shop Inc.	\$ 750.00
12-4141 – CFBRE2	77 Auto & Collision Repair LLC	\$ 1,500.00
12-4142 – CFB2	Reynolds Ford, Inc.	\$ 1,000.00
12-4147 – CCJC2	W.W. Grainger, Inc.	\$ 500.00
12-4148 – CFBRE2	Sooner Copy Machines	\$ 2,500.00
12-4149 – CFBSCAGrnt2	Sooner Copy Machines	\$ 200.00
12-4150 – B2A	Noble Hardware	\$ 300.00

**f. Cleveland County Assessor’s Office:**

12-4093 – H2 Oracle American, Inc. \$ 748.57

**g. Cleveland County Health Department:**

12-4057 – MD1C Chelsea M. Zamarripa \$ 100.00

12-4114 – MD1C Mariah Kathleen Danhoff \$ 100.00

21. Review, Audit, and Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 11/12

- a. General Fund \$ 1,049,969.49
- b. Highway Fund 212,225.87
- c. Health Fund 142,427.81
- d. Sheriff Service Fee Fund 730.94
- e. Sheriff Federal Share Revenue Fund 5,150.00
- f. Sheriff Oxford House Grant Fund 400.00
- g. County Detention Transition Account Fund 12,829.09
- h. Sheriff Revolving Fund 33,338.22
- i. SCA2010 Grant Fund 7,117.47
- j. Drug Court Revolving Adult Fund 209.04
- k. Treasurers Certification Fee Fund 518.00
- l. County Clerk Preservation Fee Fund 20,558.31
- m. Fair Board Fund 1,655.46

I. New Business:

(As per 2001 O.S. 25 § 311.A.9 – “New Business”, as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.)

J. Miscellaneous Discussion

K. Adjourn

Date & Time Posted: 02-17-12A08:36 RCVD

*Jimmy Howard*  
 County Clerk  
 By *Peggy Lawrence*

